C H I L D R E N ' S I N T E R N A T I O N A L S U M M E R V I L L A G E S

AN INDEPENDENT, NON-POLITICAL, VOLUNTEER ORGANIZATION PROMOTING PEACE EDUCATION AND CROSS-CULTURAL FRIENDSHIP

Reference Form for CISV Leadership / Staff Position – RF 2000

Please complete in English.

Dear Referee,

The person named below has applied for a volunteer leadership position in a CISV International Ltd programme. He / she will work with international youth from several nations and cultural traditions. During the CISV programme the applicant will serve as a role model in our peace education activities and work to create an environment where cross - cultural friendships and international cooperation are possible. The applicant will be in a position of trust as friend, educator and guardian of the youth participating in the CISV programme noted below. (CISV programme and position description describing the duties relative to this application have been attached by the applicant.)

CISV programme officials and the parents of the participating youth thank you for your assistance in selecting appropriate personnel for CISV's international peace education programmes. **Your response will be treated as private and confidential and destroyed as provided by law.**

Applicant's family name: _____ **First name:** _____

Camp Director ☐ Leader ☐ International Staff ☐ Home Staff ☐ (Please Tick ✓as appropriate)

Name and Address (valid until). Please type or complete in black ink only using English capital letters leaving a space between words. Line 1: mailing name only. Lines 2-6: address and post code. Line 7: country only.

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Country Code **Area Code** **Local Number**

HomeTel:				Mobile Tel: Yes ☐ No ☐
Office Tel:				Mobile Tel: Yes ☐ No ☐
Personal E mail:				
Office E mail:				

Attention of:

Home Fax:				
Office Fax:				

Applicant is seeking appointment as (indicate position): _____

In the following CISV programme: _____ to be held in (indicate host CISV country): _____

As a guide for the Referee, CISV does not consider persons exhibiting the following behaviour to be appropriate for a position of leadership: alcohol / drug abuse, serious criminal convictions, dishonesty, emotional or behavioural disturbance, prejudice, sexual abuse, violence, lack of self control, intolerance, or the inability to appropriately deal with stress.

Referee is a member of CISV – Yes ☐ No ☐ , has known the Applicant for _____ years.

Referee sees / communicates with the Applicant: often ☐, sometimes ☐, seldom ☐.

Referee's relationship with Applicant (tick appropriate categories):

Work supervisor ☐ Teacher / Professor ☐ Relative ☐ Family friend ☐ Personal friend ☐ Student ☐

CISV Member ☐ Co - worker ☐ Other ☐ (please specify)

Applicant has provided CISV Programme and Leadership Description to Referee (attached separately) ☐

Reference Form for CISV Leadership / Staff Position – RF 2000 continued. Page 2 of 2

☹ **Completed form is not to be transmitted by E mail**

Referee's family name: | **First name:**

Name and Address (valid until). Please type or complete in black ink only using English capital letters leaving a space between words. Line 1: mailing name only. Lines 2-6: address and post code. Line 7: country only.

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	Country Code	**Area Code**	**Local Number**	
HomeTel:				Mobile Tel: Yes ☐ No ☐
Office Tel:				Mobile Tel: Yes ☐ No ☐
Personal E mail:				
Office E mail:				

Attention of:

Home Fax:				
Office Fax:				

Name of Applicant:	
Position Applied for:	

In my opinion, CISV would ☐ / would not ☐ benefit by having this Applicant in a position of responsibility in its cross - cultural and international peace education programmes for the following reasons (complete in English for international positions or language of Applicant for position in own country):

Special skills or other comments:

Declaration:
To the best of my knowledge, the information I have provided about the Applicant is true, accurate and complete.
I am not aware of past / present behaviour by the Applicant that would disqualify him / her from working with international youth, acting as an appropriate role model or functioning in a position of trust with CISV International Ltd.

Referee signature: **Date / /**
. d d m m yyyy

NB: This information is confidential. It will be destroyed as provided by law. The only official text for this form is this English edition.