

put your stunna shades on

for the

WESTERN REGIONAL MINI CAMP

exploring the media's influences on race, class, and international issues to form our own perspectives

▶ **August 21-23, 2009**

▶ **Point Bonita**

981 Fort Barry, GGNRA
Sausalito, CA 94965



Western Regional Mini Camp

Get ready to put your stunna shades on! We're ready to make the 2009 WRMC even better than the inaugural camp last year. Located by the seashore in Marin, CA, WRMC will afford participants a relaxing chance to delve into the influences of media and forming our own individual perspectives on race, class, and international issues.

Leading the mini camp will be Chloe Chen (San Francisco), Phil Van Hoek (Dallas/Ft. Worth), Charlie Henry (Denver), and Tracey Fecher (Director). Junior Branch members will enjoy thought-provoking games and discussions looking at how popular culture and governmental messages influence our views on society, and how we can break free of stereotypical constraints by looking at things from different perspectives. There will be CISV games, songs and activities for all of those JBers wanting to relive the Village and other CISV experiences.

We hope that you will join us this fall for a thrilling experience!

Chloe, Phil, Charlie and Tracey
WRMC 2009 Staff

► **Registration Information**

Please mail the following, postmarked no later than July 15, 2009: (Any forms mailed later will incur a late fee of \$20 per participant.)

1. Registration Fee – \$140 per youth, \$155 per adult. Checks payable to *CISV SF*. Each chapter will determine if their fees include chaperones, etc. For example, all CISV SF Bay Area JBers will pay \$160 to cover the cost of chapter chaperones.
2. T-Shirt Payments – There will be a WRMC t-shirt available to preorder. Put t-shirt size on registration form and send in an additional \$15 per shirt. Once again, checks payable to CISV SF.
3. Registration Form (see next page)
4. Release Forms – Include the JB Code of Conduct release and YLIF release form in your registration. Both forms are attached. Note YLIF form does NOT have to be notarized.

Mail to:

Tracey Fecher
19 Dover Ct.
San Carlos, CA 94070

There are a limited number of spots for each chapter. Registration will be taken on a first come, first serve basis.

► **Additional Information**

Chaperones: Each chapter must send one chaperone per 6 participants. If most of your youth are over 13, this number can be flexible. Contact WRMC Director, Tracey Fecher for special approval.

Campsite Address:

YMCA Point Bonita Outdoor & Conference Center
981 Fort Barry, GGNRA
Sausalito, CA 94965
415-331-9622
<http://www.pointbonitaymca.org>

Arrival in San Francisco: Friday, August 21, 2009 between 4 p.m. to 8 p.m. The preferred airport is SFO, but we can pick up groups from SJC (San Jose) or OAK (Oakland) if it is a larger group. (We strongly urge you to arrive by 6:00pm in order to not miss out on the introductory activities.)

Departure from San Francisco: Sunday, August 23, 2009 between 1 p.m. and 8 p.m.

**** You must schedule flights to fall within these time slots!**

► Logistics

What to Bring:

- Toiletry Items (toothbrush, toothpaste, contacts, facial wash, shampoo, conditioner, shower gel, etc.)
- Towel and Washcloth
- Sleeping Bag
- Pillow
- Sunscreen
- Clothing (shirts/pants/shorts)
- Swimsuits
- Shoes (flip-flops and athletic shoes)
- Flashlight
- Warm Jacket (We will be on the ocean. It can be chilly at night!)
- A favorite snack to share
- CISV spirit and an open mind

Food/Money:

Three hearty meals will be provided on Saturday and breakfast will be given Sunday morning. Participants should arrive at Pt. Bonita on Friday having eaten dinner. Participants flying in for WRMC will also need money for lunch at the airport before flying home.

Health/Emergencies:

Make sure parents or guardians have contact information for you (see below). All of you should have included any medical or dietary conditions we should know about on your forms. If you left off anything, feel free to get in touch with the staff.

Tracey Fecher, Director
(650) 400-9762
tracey.cisvsf@pacbell.net

Chloe Chen, JB President of San Francisco
(650) 387-3887
chloe.chen@us.cisv.org

► Registration Form

Please fill out one form per WRMC participant. This information is necessary for the staff to make the best accommodations. Thank you.

Participant Name	
Chapter	
Age	
T-Shirt Size?	(T-Shirts are an additional \$15)

ARRIVAL - The above participant will arrive at:

AIR	Name or Code of Airport	Name of Airline and flight number	Date of arrival (day / month / year)	Local time of arrival	Where is the plane coming from?

**If driving, please let us know estimated time of arrival/departure*

DEPARTURE - The above participant will leave from:

AIR	Name or Code of Airport	Name of Airline and flight number	Date of departure (day / month / year)	Local time of departure	Where is the plane going?

SECODARY CONTACT - Name and address of the person whom the staff should contact if any questions arise regarding travel arrangements. This can be a family member or a CISV Official from our host chapter. If you would like to give an additional contact, please just copy and paste this address box and fill in the relevant information.

Given Name and Surname			
Position in the NA/Chapter			
Number & Street			
Town/City and State/Province			
Country		Postcode / Zip Code	
	Country Code	Area Code	Local Number
Telephone			
Fax			
Mobile Number			
E mail			

► Code of Conduct



National Code of Conduct for Junior Branch USA (To be signed by participant and parent/guardian)

Please ✓ each box after reading each statement.

I, _____, of _____ (chapter), understand that by checking these boxes, I agree to and will abide by this code of conduct for _____ (activity name) to be held from ___/___/___ to ___/___/___.

- I acknowledge that I have read, am familiar with, understand, and agree to respect and abide by Info File R-7 (0432) standards, guidelines, and recommendations. (attached)
- I will abide by all local laws, including those regarding the buying and consuming of alcohol and tobacco products, and standards of acceptable public behavior. I will not consume or purchase tobacco products if under the age of 18 and under no circumstances will I purchase or consume alcohol if under the age of 21. In addition, if I am of age, I will not purchase or provide these items for someone else. The possession and consumption of illegal drugs will not be tolerated under any circumstances.
- Only people who are assigned to my room/cabin/house will sleep there. In addition, I will respect and follow any additional rules set for the given activity in relation to visitors being in my room.
- I will abide by the curfew set for night time activities (if applicable). This means I will be in my room/cabin/house before the established time with no questions asked.
- I will exhibit respectful and reasonably quiet behavior in all areas of the site including bedrooms, hallways, elevators, public areas, and meeting rooms. In addition, I will show respect towards all hotel/site employees and CISV chaperones.
- If I wish to leave the site for any reason, I understand that I must go with and/or get the permission of my chaperone. I understand that it is important that my chaperone must know where I am at all times. I also understand that if I drive somewhere, I will only drive with someone who is over 25 years old as per CISV USA's insurance policy.
- I will be on time to, attend, and fully participate in all activities throughout the entire program.
- I will abide by any additional rules.
- I understand that if I violate any of the items on this agreement I will be subject to disciplinary action decided upon by the staff of the activity, including but not limited to having my participation limited in future activities to being sent home at my own expense. I also understand that I will have to pay for any damage to the site that I cause.

Participant Signature and Date

Parent Signature and Date

Parent Print Name and Preferred
Contact Number

Activity

► INFO FILE R-7 (0432)

This replaces R-7 (9940)

BEHAVIOUR AND CULTURAL SENSITIVITY

Appropriate behaviour is expected by and within CISV, at every level of the organization, in order to realize:

- CISV's objects as outlined in the *Memorandum & Articles of Incorporation and Constitutional Rules of CISV International Ltd*;
- CISV's educational goals and methods as approved by the Board of Trustees; and
- the personal expectations of participants and volunteers.

For most people appropriate behaviour is inherent within the concepts of common sense, good manners, or being a good host / guest / friend. Given the great cultural diversity within CISV, the Board finds it helpful to stress certain qualities in CISV participants' behaviour -- especially in adults and juniors acting as "role models" for youth in an international educational programme stressing peace and cross-cultural friendship. Equally, participants who are guests of the host CISV Chapter, family or resident site are expected to conform to agreed upon concepts of behaviour. No list of norms can anticipate every situation; there is no substitute for proper selection (or de-selection prior to participation, if necessary), and appropriate training / orientation.

Behaviour expected of all adults and youth in CISV programmes / administration falls within three categories:

(1) Standards; (2) Guidelines; and, (3) Recommendations. Sanctions & procedures are set by Board policy.

STANDARDS relate to a class / type of FORBIDDEN behaviour, violation or reasonable suspicion of which may invoke the most severe sanctions (including notification, exclusion, early return home or loss of membership).

Forbidden behaviour includes:

- intimacy / sexual relations between children or youth and ANY adult or older youth acting in a position of trust or as a role model within CISV (whether locally legal or not);
- use of narcotic / hallucinogenic drugs or chemicals (whether locally legal or not);
- criminal / illegal acts or failure to take action if legally required;
- use of or access to firearms / ammunition or other weapons (within host family home or at CISV site); and
- xenophobic behaviour, discrimination, intolerance or lack of cultural flexibility / openness.
- physical / psychological abuse and corporal punishment.

GUIDELINES relate to a class / type of UNACCEPTABLE behaviour, violation or reasonable suspicion of which may invoke serious sanctions (including notification, temporary exclusion or loss of membership).

Unacceptable behaviour includes:

- abuse of alcohol -- especially in situations where youth are present in an educational context;
- nudity within CISV programmes or activities (games, swimming etc) or within CISV's community living arrangements (Villages, camps or family stay) which violate concepts of privacy or modesty, whether defined by the cultural norms of the host or guest;
- sexual intimacy -- or the appearance of sexual intimacy in programme activities or between consenting adults, while "off duty" or between youth participants while taking part in an official CISV program or activity;
- violation of public health standards which jeopardize the health or safety of the participant or others; and,

RECOMMENDATIONS relate to a class / type of INAPPROPRIATE behaviour, violation of which may invoke a less serious sanction / reprimand (including notification, restricted participation or ban on being officer / staff).

Inappropriate behaviour includes:

- failure to respect / provide reasonable dietary, health, security and comfort requirements for participants (e.g. vegetarians, asthmatics, non-smokers, bathing privacy, adequate sleep, emergency communication);
- failure to respect the privacy of participants, host family members or site staff (including their personal luggage or effects), except in cases of suspected illegal activity, violation of CISV standards / guidelines, or medical confidences when the participant's behaviour is a threat to the health / safety of the participant or others (NB: standards of confidentiality regarding patient's medical information / treatment vary widely);
- failure to respect "house rules" of host families or sites hosting the CISV programme / activity (including insensitivity in observing known "local" customs or courtesies);
- failure to respect differing personal and cultural standards of appropriate educational activities & discipline or sanctions; and,
- failure to use appropriate methods to resolve personal / group conflict in intercultural living / activities.

Respect for appropriate behaviour is considered so universally important within CISV that the content of this document must be observed and incorporated into CISV's programmes, activities and administration at every level of the organization.

CISV National and Promotional Associations may supplement these declarations, but they may not contradict the wording or effect of official CISV International policy.

CISV International Ltd
MEA House, Ellison Place
Newcastle upon Tyne, NE1 8XS
England

Company Registration: 3672838
Charity Registration: 1073308

Telephone: +[44 191] 232 4998
Fax: +[44 191] 261 4710
E-mail: International@cisv.org
www.cisv.org

Youth Legal Information Form - Appointment of Temporary Guardian for Travel and Medical Care, Release and Consents (YLIF)

This form relates to youth participants (under the age of 16 at the time of departure for the CISV programme) and is to be completed by a parent or legal guardian of the participant. The signed original plus two copies should be given to the Adult Leader, who must carry them to the CISV international programme. A copy should also be left with the participant's home CISV Chapter. *Note. In this form, unless otherwise specified, "CISV" includes CISV International Ltd, all National and Promotional Associations, together with all leaders, staff, volunteers, employees, agents, members. **Signing this form is a condition of participation in the CISV Programme noted below.***

Full Name of Participant		Participant's Date of Birth (day / month / year)	
CISV Programme (e.g. Village 2004-36)		Host National Association (Country)	
Full Name of Adult Leader		Leader's Date of Birth (day / month / year)	
Full Name of Participant's Parent or Legal Guardian			
Emergency Contact information that CISV can use during the Programme			
Name			
Number & Street			
Town / City		Area / State / Province	
Country		Postcode / Zip code	
	Country Code	Area Code	Local Number
Telephone			
Mobile Number			
Fax Number			
E mail			
Alternate Emergency contact phone number			

Part 1: Authorization for Participant to travel with an Adult Leader

I give permission for my child to travel to and from the CISV Programme with the Adult Leader named above.

Part 2: Appointment of Adult Leader and others as Temporary Guardian of Participant

I hereby appoint the Adult Leader named above as a Temporary Guardian of the Participant named above for the purposes of consenting to medical treatment and providing prescribed medication. If the Adult Leader is not available, and prompt medical attention is needed, I also appoint CISV personnel (Programme Staff or Host Family) from the Host Country named above to consent to medical treatment on behalf of the Participant. This Appointment is valid for the period stated below.

From (day/month/year)		To (day/month/year)	
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Part 3: Health Form

I understand that I must provide a properly completed CISV Health Form in order for the Participant to attend the CISV Programme named above.

Part 4: Medical Insurance & Financial Responsibility for Medical Treatment

I understand that the Participant must have medical insurance in order to participate in this CISV Programme. Proof of medical insurance must be provided below or attached to this form. If the insurance is not accepted or does not pay, I accept financial responsibility for the necessary medical expenses of the Participant.

Part 5: Proof of Medical Insurance

If you have private medical insurance, please tell us the name of the insurance company and attach a copy of your insurance card or other proof of insurance that can be provided to a doctor or hospital.

Name of Insurance Company	
<i>(Please tell us the policy number)</i>	

If you have national medical insurance or insurance provided by CISV International or your National Association, please tell us which insurance you have and attach a copy of the proof of insurance you have received.

	Tick one
National / Regional Health Insurance Policy <i>(Please specify the country and policy number below)</i>	
AON medical insurance arranged by your National Association through CISV International	
AON medical insurance arranged individually by you through CISV International	
Other medical insurance provided by your National Association	

Part 6: Legal Release & Responsibility to Pay for Damage *(see Note of Explanation at the end of this form)*

I understand the nature of the CISV Programme noted above and I consider my child to be capable of taking part in it.

I agree not to make a claim or file a lawsuit against CISV if my child is injured while travelling to / from and participating in the above Programme, unless there has been gross negligence on the part of CISV.

My child and I understand that CISV participants are expected to conduct themselves in accordance with local laws and CISV rules. If my child engages in inappropriate behaviour he / she may be sent home before the end of the Programme at CISV's discretion. I will cover the costs of this trip.

I also agree to pay for any damage or injury caused by my child.

Part 7: Membership

I understand that as part of participation in the above Programme, my child is an Individual Activity Member in CISV International. I agree that CISV will keep a record of my child's name and contact details, will use this information for internal administration of membership and participation and may contact my child in the future with information about the organization.

Part 8: Permission to Use of Images and Art or Written Work

I agree that CISV may use and publish photographs, artwork, and written work as well as video and audiotape created as part of participation in the CISV Programme. CISV may use these items in the production of educational or promotional materials including web pages. These items may be used and published with a child's first name (or nickname), age and nationality. Unless my specific parental consent is obtained, children will not be identified by full name.

Part 9: Permission to Swim

I give my child permission to participate in swimming and other water activities. My child's swimming ability

Swimming Ability (tick one)	None		Some		Good Swimmer	
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Part 10: Use of the CISV Friends website

I give my child permission to register on the CISV Friends website. CISV Friends is designed to assist CISV with its administration of the CISV Programme and to help CISV participants to stay in touch with each other after the CISV Programme.

Part 11: Research on CISV Programmes

In addition to its educational programmes, CISV works to promote research in the field of intercultural education and relations. I give permission for my child to participate in approved research projects. Unless my specific parental consent is obtained, children will not be identified by full name. For further information, please see CISV International's Amended Research Guidelines (Info-File R-04) available at <http://resources.cisv.org>.

Part 12: Signatures

As proof of:

- permitting my child to travel with the named Adult Leader as noted in Part 1 above;
- appointing the Adult Leader and others as Temporary Guardian as noted in Part 2 above;
- understanding the requirement of a properly completed Health Form as noted in Part 3 above;
- accepting the insurance requirement and financial responsibility as noted in Part 4 above;
- the insurance information provided in Part 5 above;
- accepting my obligations and the release and conditions / terms noted in Part 6 above;
- All other permissions noted in Parts 7 through 11 above

I have signed this legal document on the date stated immediately below.

Signature of Parent or Legal Guardian		
		(Day / Month / Year)

Witness

Before you sign this document, you should have somebody there who can act as a witness. Please ask them to sign below to say that they saw you sign this form. As CISV operates in many different countries and some require that signatures be witnessed, CISV asks that this practice be followed in all cases. The witness must be aged 21 or over. It is recommended (but not necessary) that the witness be a member of your CISV Chapter.

Signature of Witness		
		Day / Month / Year of signature
Printed name of witness		
Date of birth of witness		

Notary (This space is for the official Seal and/or Signature of a Notary or witness if legally required by either the Participant or Host's National Association.)

NOTE OF EXPLANATION

For over fifty years, CISV has worked to increase cross-cultural understanding among the children and youth of the world. Thousands of young people have been transformed by personal experience through CISV's multi-cultural educational programmes. Since the first Village in 1951, CISV volunteers have worked to provide healthy and secure opportunities for our participants to learn about the world and themselves. We are proud of our results and work hard to earn the trust of parents who allow their children to participate in CISV.

Although the health and safety of all CISV participants is of great importance to the world-wide network of volunteers that make the CISV programme possible, in recent years, the cost of property and liability insurance has increased steadily despite our risk management programme.

In order to ensure the continued operation of its programme, CISV International requires a liability release as a condition of participation. For this reason, in order to participate as a CISV delegate, a parent or legal guardian of all youth participants under the age of 21, must sign a Legal Release & Responsibility to Pay for Damage (contained in the YLIF and TWAL). All participants age 16 or older, including all leaders and staff, must also sign the Legal Release & Responsibility to Pay for Damage (contained in the TWAL or ALIF).

Although CISV will work to maintain liability insurance for the benefit of non-participants, including schools and other institutions that provide facilities for our programmes, we believe that this release, together with our on-going risk management efforts, will limit the impact of rising insurance premiums on our ability to offer the CISV programme in countries around the world.

CISV International continues to ask all participants to carry their own medical insurance.

If you have any questions about the Release, please discuss them with a CISV representative before signing.